

RAJYA VOKKALIGARA SANGHA

Kempegowda Institute of Physiotherapy, K.R.Road, V.V.Puram, Bengaluru

DRAFT RULES

1. Title and Commencement:-

- i) These Rules be called the Vokkaligara Sangha Kempegowda Institute of Physiotherapy (Cadre and Recruitment) Rules, 2019.
- ii) They shall come into force on the date of their publication in the notice board of the Rajya Vokkaligara Sangha Head Office and that of the Kempegowda Institute of Physiotherapy, Bengaluru.

2. Application:-

- (1) These Rules shall apply to the persons appointed to the service of the Kempegowda Institute of Physiotherapy on a regular basis.
- (2) They shall not apply to persons appointed on Temporary basis.

3. Method of Recruitment and minimum qualification:

(i) The establishment of Kempegowda Institute of Physiotherapy shall consist of such category of posts as specified in Column-2 of the **Schedule-I** annexed, their number, the method of recruitment and minimum qualification shall be as indicated in Columns-3, 4 and 5 thereof respectively.

(ii) The category of posts and their numbers included in Schedule-I shall be the sanctioned cadre strength for the institution. Henceforth, creation of any additional post/s in any cadre shall be on receipt of proposal from the Head of the Institution justifying such creation. The Executive Committee after considering the necessity for the same shall approve the proposal and administrative order sanctioning the additional posts shall be issued by Rajya Vokkaligara Sangha Head Office. The additional posts so created shall be included in the sanctioned cadre strength of the respective cadre within 6 months from the date of creation by amending the C & R Rules.

(iii) Similarly, creation of a new post which is inevitable and not included in Schedule-I shall also be based on the proposal from the Head of the Institution justifying such creation and approved by the Executive Committee after considering the necessity for the same and administrative order shall be issued by Rajya Vokkaligara Sangha Head Office along with prescribing the method of recruitment. New post shall not be filled up without prescribing the method of recruitment. The new posts so created shall be included in the Cadre & Recruitment Rules within 6 months from the date of creation.

(iv) The posts pooled together for the purposes like preparation of common seniority list, promotion and inter institutional transfers etc. from Kempegowda Institute of Physiotherapy and other Institutions of Rajya Vokkaligara Sangha shall be as indicated in **Schedule-II** annexed.

4. Definition:- In these rules, unless the context otherwise requires;

- (1) "Sangha" means Rajya Vokkaligara Sangha
- (2) "Executive Committee" means and includes persons elected from the Members of the Rajya Vokkaligara Sangha as per the bye-law.
- (3) "Administrator" means the person appointed by the State Government as Administrator of Rajya Vokkaligara Sangha, under the Karnataka Societies Registration Act, 1960.
- (4) "CEO" means Chief Executive Officer of Rajya Vokkaligara Sangha.
- (5) "Appointing Authority in relation to teaching and non-teaching posts" means the Executive Committee of Rajya Vokkaligara Sangha.
- (6) "Permanent/Regular Employee" means a person appointed against Permanent/substantive post after satisfactory completion of the probation period.
- (7) "Temporary Employee" means a person appointed temporarily against a sanctioned post in the exigencies of the Kempegowda Institute of Physiotherapy, but not appointed regularly as per the rules of recruitment.
- (8) "Institute" means Kempegowda Institute of Physiotherapy, Bengaluru.
- (9) "Post/s in the Institute" means the posts specified in the Schedule-I to these Rules.
- (10) "Pooled Posts" means equivalent posts which are pooled together as common cadre posts for the purpose of promotion, seniority and inter institutional transfers in Kempegowda Institute of Physiotherapy and other Institutions of R.V.S. as per Schedule-II.
- (11) "Board of Selection" means the various Boards of Selection prescribed in these rules for different category of posts.
- (12) "Teaching Faculty" means Professor, Associate Professor, Assistant Professor and Lecturer posts sanctioned to Kempegowda Institute of Physiotherapy.
- (13) "State" means the State of Karnataka.

Other terms not specifically defined in these Rules shall have the same meaning assigned to them as prevailing in the guidelines issued by the Rajiv Gandhi University of Health Sciences, Bengaluru and as are prescribed by the State Government to the extent applicable to Kempegowda Institute of Physiotherapy, from time to time.

5. Appointment of Staff:

(i) All posts whether permanent or on temporary basis shall be filled by the Executive Committee based only on the proposal from the Head of the Institution and after considering the necessity for the same subject to the provisions of these rules. No recruitment shall be made beyond the sanctioned cadre strength in Schedule-I.

(ii) The Executive Committee, on receipt of proposal from Head of the Institution justifying such creation and specifying the period for which such post is necessary may create Specialist/Consultant post to fill the gap of such Specialists of high academic distinction and professional attainment in the interest of delivery of better health care services to the public and in the interest of furtherance of research/advanced study in basic or clinical field, as the case may be.

(iii) (a) The Specialist/Consultant so appointed shall be capable of fulfilling the need for technical and professional expertise to enhance the standard of service performance of the Institution.

(b) A committee with the following members is prescribed to select the suitable Specialist/Consultant for the Institution.

(1)	The President, Rajya Vokkaligara Sangha.	Chairman.
(2)	Two subject experts from the Corporate Hospitals.	Members
(3)	A Nominee of the Vice Chancellor of RGUHS.	Member
(4)	Principal, Kempegowda Institute of Physiotherapy.	Member-Secretary

(c) The Committee shall also negotiate with the Specialist/Consultant with regard to terms of reference/job requirement. Further, the Head of the Institution and other Officers/Faculty shall co-operate with the Specialist/Consultant to get optimum utility of the expertise in the interest of Institution.

6. Teaching Faculty & Students Intake:

(i) Bachelor Degree in Physiotherapy(BPT) (revised) Ordinance, 2016 and Master Degree Program in Physiotherapy(MPT) (revised) Ordinance, 2016 approved by the Rajiv Gandhi University of Health Sciences, Bengaluru has set out the minimum standard for BPT and MPT programs.

(ii) In the said regulations, a standard pattern for teaching faculty and other staff for a Bachelor Degree Program in Physiotherapy with an intake of 60 students is prescribed with specialities. The same staffing pattern for both teaching and non-teaching are to be adopted by Kempegowda Institute of Physiotherapy. With regard to Teaching Faculty for Post Graduate Students, the following provision is made in the guidelines issued by Rajiv Gandhi University of Health Sciences.

(a) The teacher in a Physiotherapy College having 5 years of teaching experience after obtaining Master Degree Program in Physiotherapy (MPT) recognized as guide by the Rajiv Gandhi University of Health Sciences, Bengaluru is eligible to guide the students of MPT program in their respective speciality.

(b) Every recognized Post Graduate teacher can guide 3 students/year.

(iii) Therefore, the teaching faculty for Bachelor Degree Program in Physiotherapy in Kempegowda Institute of Physiotherapy for an intake of 60 students shall also work as faculty for 20 intake in Master Degree programs in Physiotherapy(MPT). No additional faculty is required.

(iv) The non-teaching staff in Kempegowda Institute of Physiotherapy, shall also be in the pattern prescribed by Rajiv Gandhi University of Health Sciences.

(v) Under these circumstances, the teaching and non-teaching staff strength in Kempegowda Institute of Physiotherapy is prescribed as per the rules and included in Schedule-I.

7. Teaching in Basic, Clinical and Medical Sciences subjects & Laboratory

Facilities:

The Kempegowda Institute of Medical Sciences & Kempegowda Hospital & Research Centre shall provide teaching in basic sciences pre, para and clinical & laboratory facilities for the Under-Graduates and Post-Graduates students of Kempegowda Institute of Physiotherapy.

8. Direct Recruitment:-

The Appointing Authority if found necessary to fill up any vacancy shall take steps to invite application from the eligible candidates by advertising the existing vacancies in the newspapers and such other media of publication as it deemed fit, by specifying the category of posts, number of vacancies, conditions of eligibility and method of recruitment etc.

9. Board of Selection:

The following Boards of Selection is prescribed for the purpose of making selection of candidates eligible for appointment.

i) For the posts of teaching faculty:

a) The President , Rajya Vokkaligara Sangha.	Chairman
b) Professor from a Govt. College of Physiotherapy as subject specialist nominated by Director of Medical Education.	Member
c) Professor as subject specialist from outside the state nominated through RGUHS.	Member
d) Professor as subject specialist from any of the private Physiotherapy College/ Institute in Karnataka nominated through RGUHS.	Member
e) Chief Executive Officer, R.V.S.	Member
f) Principal, Kempegowda Institute of Physiotherapy	Member-Secretary

Quorum: The quorum for the meeting shall be 4 members of the above out of which one member shall be either b) or c).

ii) For the posts of non-teaching and other posts:

a) The President of the Rajya Vokkaligara Sangha.	Chairman
b) A nominee of Director of Medical Education in the rank of Deputy Director and above.	Member
c) An expert in the field of Administration in the rank of a retired Group-A Officer of Central Government/State Government.	Member
d) A nominee of Registrar of Co-operative Societies in Karnataka.	Member
e) Chief Executive Officer, R.V.S.	Member
f) Principal, Kempegowda Institute of Physiotherapy.	Member
g) Administrative Officer, R.V.S. Head Office.	Convener

Quorum: The quorum for the meeting shall be 4 members of the above out of which 1 member shall be from (d) and other member shall be from either b), or c).

10. Selection of Eligible Candidates:

i) The Board of selection after adopting the prescribed procedure shall prepare a final select list from among the candidates who have applied for appointment and forward the same to the Appointing Authority.

ii) The method of selection should ensure selection of the best talent and selection procedure for Teaching Faculty shall include adoption of the procedure as specified in Schedule- III.

iii) In respect of Non-Teaching and all other posts, the selection procedure prescribed in Rajya Vokkaligara Sangha Head Office C & R Rules, 2019 shall be followed.

11. Appointment of Candidates:

i) The candidates whose names are included in the final selection list made available by the Board of Selection may be appointed by the Executive Committee after conducting necessary medical examination and verification of Education qualification certificates.

ii) If a candidate upon issue of the order of appointment, does not report for duty within the stipulated time limit, his/her appointment shall be treated as cancelled. The next candidate in the order of merit to be appointed against the vacancy. If the next candidate also does not report for duty, then the vacancy shall be notified as a fresh vacancy to be filled in the next or subsequent recruitment.

12. Probation:

i) All employees appointed on regular basis to the service of Kempegowda Institute of Physiotherapy shall be on probation for a period of Two Years. The employee appointed on probation shall have to complete probation period in the service of the institution to which the appointment is made.

ii) The period of probation may for the reasons to be recorded in writing, be extended by the Appointing Authority for such period as it may deem fit.

iii) The Appointing Authority shall on the expiry of two years period/extended period, declare the probationary period to have been satisfactorily completed by the concerned employee on the basis of performance and for Teaching Faculty on the basis of performance based appraisal system(PBAS).

iv) An employee whose probationary period is not declared for unsatisfactory performance or for any other misconduct during the period of probation shall be liable for termination at any time without any prior notice.

13. Promotion :

i) The appointing authority if found necessary to fill up a vacancy in the promotion quota within the sanctioned strength in the respective category of posts as per the C & R Rules shall consider promotion of eligible employee against such vacancy.

ii) The procedure specified in **Schedule-IV** shall be adopted for effecting promotion.

iii) In respect of First Division Assistant and equivalent cadres, 50% of the vacancies shall be filled by Direct Recruitment and 50% by Promotion from the cadre of SDA and other equivalent cadres on the basis of common seniority. For classification of vacancies between D.R. and P.R. as per the quota rule, the total sanctioned strength of FDA and other equivalent cadres pooled together as per Schedule-II of Rajya Vokkaligara Sangha Head Office and all other Institutions of R.V.S. shall be taken into account.

iv) The post of Second Division Assistant and other posts declared as equivalent indicated in Schedule-II shall be 100 percent direct recruitment posts.

v) The post of Office Superintendent shall be filled 100% by promotion from the cadre of F.D.A. and other cadres declared as equivalent to the post of F.D.A. on the basis of common seniority.

14. Seniority:

(1) Seniority list shall be prepared for each of the cadre and published every year as on 1st January.

(2) For preparation of the seniority list the guidelines prescribed in Schedule-IV shall be followed.

15. Time bound advancement scheme:

(i) The employees working in such of the category of posts where no promotion opportunity is available according to the C & R Rules, shall be sanctioned an additional increment after completion of 10, 15, 20, 25 and 30 years respectively, subject to a maximum of total 5 increments in the service period in the scale of pay drawn by them. The additional increment at the rate equivalent to the last drawn annual increment shall be added to the Basic Pay and considered for other allowances.

(ii) The eligibility of employees for sanctioning additional increments shall be determined in the same manner as that of promotion.

(iii) In respect of employees who are having promotional avenues but who do not get promotion, the existing Time Bound Advancement Scheme shall continue to operate.

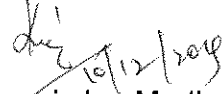
16. Application of other Rules:

All the Rules, for the time being in force regulating the conditions of service of Kempegowda Institute of Physiotherapy made or deemed to have been made by the Appointing Authority in so far as they are not inconsistent with the provisions of these Rules, shall apply to the persons appointed under these Rules.

17. Interpretation:

In case of any doubt or difficulty in implementing any of the provisions of these rules, the Executive Committee shall interpret these rules in consultation with Legal Officer, Rajya Vokkaligara Sangha Head office and the decision of the Executive Committee shall be final and binding.

By Order and in the name of
the Administrator,



(K.H. Narasimha Murthy)
Chief Executive Officer,
Rajya Vokkaligara Sangha.